



## Youth Employment Certificates & Permit Information

### Certificates

**A Student Non-factory Employment Certificate** (*AT-18, blue paper*) is issued to a minor 14 or 15 years old for permitted work in any trade, business, or service, but not for work in a factory workroom or for work involving use of dangerous materials or chemical processes.

**A Student General Employment Certificate** (*AT-19, green paper*) is issued to a minor 16 or 17 years old who is attending school. It is valid for work in a factory or any other trade, business, or service, but not valid for hazardous employment such as operating certain power-driven machines, construction work, or for work as a helper on a motor vehicle.

**A Full-Time Employment Certificate** (*AT-20, salmon paper*) is issued to a minor 16 or 17 years old who is not attending school, or is leaving school for full-time employment. It is valid for work in a factory or any other trade, business, or service but not valid for hazardous employment such as operating certain power-driven machines, construction work, or for work as a helper on a motor vehicle.

### Permits

**Farm Work Permits** (*AT-24, yellow paper*) are issued to minors 14 and 15 years of age for farm work during vacation, before or after school hours, and on days when attendance at school is not required. Such a permit must be signed by each employer, and is not valid for work in or in connection with a factory or cannery. A minor may change his/her farm job without obtaining a new permit.

Permits (*AT-25, white paper*) are issued to minors 12 and 13 years of age employed in the hand harvest of berries, fruits, and vegetables. Such minors must be accompanied by a parent or must provide the employer with the parent's written consent to work.

**Newspaper Carrier Permits** (*AT-23, buff paper*) are issued to minors 11\* to 18 years of age for work in the delivery, or sale and delivery of newspapers, shopping papers, or periodicals to homes or places of business. The minors must carry the permit while working.

*\*(See [Special Occupations](#). Also, note that under Federal law a 14 year age minimum is required for delivery of periodicals and similar items.)*

### Allowable Hours

#### When school is in session

##### Youth 14 - 15

Can work outside school hours after 7 a.m. and until 7 p.m. during the school year (9 p.m. in the summer)  
3 hours on a school day  
8 hours on a non-school day  
18<sup>1</sup> hours in a school week

##### Youth 16 -17 years old

Can work outside school hours after 6 a.m. and until 10 pm<sup>3</sup> during the school year  
Can work 4 hours on days preceding school days (Mon - Thurs)  
8 Hours on Fri, Sat & Sun & Holidays<sup>4</sup>  
28<sup>4</sup> hours in a school week

Maximum of 6 days

#### When school is not in session

##### Youth 14 - 15 years old

8 hours a day  
7am - 9pm June 21- Labor Day  
40 hours a week for a max of 6 days

##### Youth 16 -17 years old

8<sup>3</sup> hours a day  
6 am to midnight<sup>4</sup>  
48<sup>4</sup> hours a week for a max of 6<sup>4</sup>days

#### Minors not in School 16-17 years old

8<sup>4</sup> hours a day  
6 am to midnight<sup>4</sup>  
48<sup>4</sup> hours a week for a max of 6<sup>4</sup> days

**1** Students 14 & 15 enrolled in an approved Work study program may work 3 hours on a school day, 23 hours in any one week when school is in session

**2** Students 16 -17 enrolled ion an approved Cooperative program may work up to 6 hours on a day preceding a school day other than a Sunday or Holiday when school is in session as long as the hours are in conjunction with the program.

**3** 6 am to 10pm or until midnight with written parental consent & educational authorities' consent on a day preceding a school day and until midnight on a day preceding a non-school day with written parental consent.

**4**This provision does not apply to minors employed in resort hotels or restaurants in resort areas.