Certified Nurse Assistant

Training Provider:  Genesee Valley BOCES

Address:  
27 Lackawanna Avenue  8250 State Road
Mt. Morris, NY  14510  Batavia, NY  14020

Phone:  
(585) 658-7823   (585) 344-7788
Maryanne Roby   John Cima

Web:  www.gvboces.org

Program Description:

This program prepares the student, through classroom and clinical work, for state registry as a nurse aide. 95 hours of classroom instruction and 35 hours of supervised clinical experience is provided. The written and clinical state exam is also included.

Program length/hours:

130 hours, Tuesday and Thursday, 6:00 – 10:00 p.m. and Saturdays, 8:00 a.m. – 3:00 p.m.

Services Provided:

Career counseling, job search techniques, resume preparation and an internship or work experience are part of the program. On-site child care is available during the day.

Application/Admission Process:

An intake interview with a counselor and basic skills testing are required. Minimal reading and math skills vary depending on program.

Tuition/Cost/Fees:  $775
Certified Nurse Assistant

Training Provider:  Rochester Educational Opportunity Center

Address:  305 Andrews St.
Rochester, NY  14604

Phone:  (585) 232-2730 Ext. 235

Program Description:

This program is designed to prepare students to pass the NYS certification exam and work as a Certified Nurse Assistant by incorporating clinical and work experience. Courses include: Orientation to Health Careers, Medical Terminology, Infection Control/Medical Asepsis, Geriatrics, Nutrition, Anatomy/Physiology (overview), Vital Signs, First Aid, Nursing Lab, Clinical, Workforce Preparation.

Program length/hours:

8 weeks, Monday through Friday in a variety of time frames

Services Provided:

Career services and job placement assistance are provided to assist students in their employment search. Workshops on resume writing, interview skills, and job search techniques are available. “Softskills” training is provided including appropriate attitude, timeliness, communication, responsibility, appearance, hygiene, personal planning, budgeting, stress management, and teamwork. Counseling services are available to help ensure student’s success and job-readiness throughout training.

Application Requirements/Admission Process:

- High school diploma or GED
- Personal interview with a counselor
- 7.5 grade reading skills and 6.0 grade math skills as measured by the TABE test
- 2 favorable letters of reference
- Evidence of good health as documented by a physician
- Economic eligibility guidelines

Tuition:  Free to those who qualify
Certified Nursing Assistant

Training Provider: Orleans/Niagara BOCES Community Education

Address: Niagara Career and Technical Education Center
3181 Saunders Settlement Rd.
Sanborn, NY  14132
and
Orleans Career and Technical Education Center
4232 Shelby Basin Rd.
Medina, NY  14103

Phone: (800) 836-7510

Web: www.onboces.org

Program Description:

In accordance with New York State Education requirements this Nursing Assistant program is 145-hours and includes theory and practical experience. A new class starts each month at the Sanborn BOCES site and Hanci in Niagara Falls. Practical experience is gained at one of the local health care facilities.

Program length/hours:

145 hours, 4 week, Monday through Thursday, 8:00 a.m. – 3:30 p.m.

Services Provided:

None available

Application/Admission Process:

Apply in person

Tuition/Cost/Fees: Effective July 1, 2004, tuition $655.00 plus $35.00 book fee and $115.00 testing fee.
Certified Nursing Assistant

Training Provider: Rochester City School District – Workforce Preparation

Address: Family Learning Center
        30 Hart St.
        Rochester, NY  14605

Phone: (585) 262-8000

Program Description:

This NYS Department of Education approved class prepares you for the Nurse Aide Certification exam. Training includes work experience in a nursing home. Class size is limited. Program includes 100 hours theory and 30 clinical hours.

Program length/hours:

130 hours; fall, winter and spring sessions; day and evening hours available.

Services Provided:

No information published.

Application/Admission Process:

Application form must be completed with references and a personal letter of intent. A physical exam required prior to clinical practicum.

Tuition/Cost/Fees: $350.00 (plus $150.00 uniform fee and $115.00 NYS exam fee)
Dental Assistant

Training Provider:  
Wayne-Finger Lakes BOCES, Adult & Continuing Education  
Career Centers

Address:  
Canandaigua Career & Resource Center  
5253 and 5263Parkside Dr.  
Canandaigua, NY  14424

Phone:  
(585) 394-9300

Web:  
www.wflcontinuinged.org

Program Description:

A combination of classroom, lab and internship hours will prepare you for eligibility to take the New York State certification exam. This 630 hour NYS registered program will cover dental anatomy, basic lab techniques, chair-side assisting, microbiology, sterilization procedures, radiology and administrative procedures.

Program length/hours:

630 hours, Monday through Friday, 8:30 a.m. – 3:00 p.m.

Application/Admission Process:

An interview with a case manager and basic skills testing are required. Acceptable math and reading levels vary depending on the program.

Tuition/Cost/Fees:

$3,900
Dental Assisting

Training Provider:  
Monroe 2-Orleans BOCES

Address:  
Westview Commons Business Park  
3545 Buffalo Road  
Rochester, NY  14624

Phone:  
(585) 349-9100

Web:  
www.cwdadulteducation.org

Program Description:

Students will receive lecture and hands-on instruction in the field of Dental Assisting. This program will cover such topics as: the role of the dental assistant; dental anatomy and terminology; instrument care and use; and chairside procedures and manners. Lab component simulates a typical dental environment with anatomically correct prosthetics and appropriate office equipment. Students will gain 200 hours of clinical experience at the Eastman Dental Center. In addition to dental training, this program will include Employment Skills Development (DSD). Graduates are prepared for entry-level employment in the field of dental services.

Program length/hours:

Monday – Friday, 8:30 am – 11:30 am (450 total hours) Classroom/Lab hours  
Monday – Friday, 8:30 am – 5:00 pm (200 total hours) Clinical hours

Services Provided:

Students will receive instruction and guidance with employment skills, job search techniques and on-site job placement assistance. Tuition assistance and funding opportunities are available and will be presented to candidates who meet certain eligibility requirements.

Application/Admission Process:

Any adult, 18 years of age or older, may apply for admission. The first step is to call and schedule an appointment with one of our admission advisors who will provide program information and a tour of the facility. An academic and vocational evaluation may also be required.

Tuition/Cost/Fees:  
$4,175 plus $217 for books and supplies
## Dental Assisting

**Training Provider:** *Monroe Community College*

<table>
<thead>
<tr>
<th>Address</th>
<th>Phone</th>
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<tbody>
<tr>
<td>Brighton Campus</td>
<td>(585) 292-2000</td>
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<tr>
<td>1000 E. Henrietta Rd.</td>
<td></td>
</tr>
<tr>
<td>Rochester, NY 14623</td>
<td>(585) 292-3700</td>
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<tr>
<td>Damon City Campus</td>
<td>(585) 262-1600</td>
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<tr>
<td>228 East Main St.</td>
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<tr>
<td>Rochester, NY 14604</td>
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</tbody>
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**Applied Technologies Center**

2485 W. Henrietta Rd.
Rochester, NY 14523
(585) 292-3700

**Web:** [www.monroecc.edu](http://www.monroecc.edu)

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### Program Description:

This one-year program prepares you for entry-level employment within the dental profession. Students are taught to perform chair-side assisting and related lab and office procedures. Instruction includes both lectures/labs, hands-on clinical experience and formal clinical internships. Graduates are eligible to take the National or New York State Certification Exam. Courses taken may be applied toward a degree should you decide to complete the associate degree requirements.

### Program length/hours:

29-31 credit hours consisting of 12-14 courses.

### Services Provided:

- Career planning and exploration, academic advisement, placement testing, services for students with disabilities, and workshops for improving study skills, personal growth and career exploration.

### Application/Admission Process:

- Complete an application packet (on-line or request one from a school counselor or the college admissions office).
- Submit an application fee of $20
- Submit a high school transcript or GED score report
- SAT or ACT test scores helpful but not required
- A placement exam to test proficiency in math, English and reading may be required
- Completed physical exam and CPR certification
- High School diploma or GED required
- Recommended high school courses: Biology and Chemistry

### Tuition/Cost/Fees:

$105/per credit plus college fees, books and supplies
Emergency Medical Technician

Training Provider: Monroe Community College

Address: Brighton Campus
1000 E. Henrietta Rd.
Rochester, NY 14623
(585) 292-2000

Damon City Campus
228 East Main St.
Rochester, NY 14604
(585) 262-1600

Applied Technologies Center
2485 W. Henrietta Rd.
Rochester, NY 14523
(585) 292-3700

Phone: (585) 292-2200 (Admissions Office)

Web: www.monroecce.edu

Program Description:

Upon completion of program, graduates will be eligible to sit for the NYS Health Department certification exam as Emergency Medical Technician Basic, Intermediate or Critical Care (3 tracks: paramedic, EMS management, and general). Courses taken may be applied toward a degree should you later decide to complete the associate degree requirements.

Program length/hours:

33 credit hours (11 courses approximately)

Services Provided:

Career planning and exploration, academic advisement, placement testing, services for students with disabilities, and workshops for improving study skills, personal growth and career exploration.

Application/Admission Process:

- Complete an application packet (on-line or request one from a school counselor or the college admissions office).
- Submit an application fee of $20
- Submit a high school transcript or GED score report
- SAT or ACT test scores helpful but not required
- A placement exam to test proficiency in math, English and reading may be required
- Recommended high school courses: 1 year of high school math and science

Tuition/Cost/Fees:

$105/per credit plus college fees, books and supplies
Program Description:

This 11 month certificate program prepares students to serve as pre-hospital emergency medical care professionals. Instruction is delivered through lecture, lab experiences, clinical lessons, and field training and prepares students to take the NYS Paramedic Certification exams and the National Registry of EMT Paramedic exam, and to obtain American Heart Association certification in basic cardiac life support, and pediatric advanced life support. Students are required to complete 281 hours of in-hospital clinical field experience and a 100 hour field internship with area advanced life support ambulance services.

Program length/hours:

24 credit hours (3 courses) plus 281 hours of clinical field experience and a 100 hour field internship

Services Provided:

Advisement and skills assessment, personal development/counseling, and a full array of career services are available to all students.

Application/Admission Process:

- Complete an application packet
- Submit a high school transcript or GED score report
- SAT or ACT test scores helpful but not required
- A basic skills test, offered by the college, in reading comprehension and writing, and an algebraic skills test if coursework is math-or science-related.

Tuition/Cost/Fees:

$96 per credit hour plus college fees, books, and supplies or $1,250 per semester for full-time students (enrolled for 12 or more credit hours) plus college fees, books, and supplies
**Health Care Support Specialist**

**Training Provider:** Greece Central School District, Community Education

**Address:**  
P.O. Box 300  
N. Greece, NY 14515

**Phone:**  
(585) 966-2866 (Mary Sue France)

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**Program Description:**

There is urgent need for qualified Support Specialists to provide group home care for developmentally disabled and private home care for those with traumatic brain injury (TBI). Basic First Aid and CPR certifications are included. Course is divided into four Career Clusters: Safety and Understanding – intro to developmental disabilities and TBI, crisis intervention and prevention, basic first aid, blood born pathogens, emergency procedures, universal precautions, infection control, CPR; Communication and Work Skills – effective work relationships, communication skills, teamwork concepts, organization skills, time management, on-the-job math, problem solving, keeping logs; Home Care – consumer appointment coordination, grocery shopping, task analysis and prioritizing, community agency access, housekeeping skills, meal preparation, nutrition; Customer Service - confidentiality (HIPPA), telephone techniques, advocacy.

**Program length/hours:**

Monday, Wednesday, Thursdays - 4:30 pm-8:30 pm. 100 hours.

**Services Provided:**

Certificate and evaluation records are given upon successful program completion. Job seeking skills and job search assistance are available. 15-20 hour internship.

**Application/Admission Process:**

Ongoing admissions process. An interview and basic skills testing is required. A minimum reading level of 8th grade and minimum math level of 9th grade required. Must have GED or high school diploma. A drivers’ license may be required. Driver education classes may be arranged for students who need a license.

**Tuition/Cost/Fees:** $1250
Licensed Practical Nurse

Training Provider:  Genesee Valley BOCES

Address:  
27 Lackawanna Avenue  8250 State Road
Mt. Morris, NY  14510  Batavia, NY  14020

Phone:  
(585) 658-7823   (585) 344-7788
Maryanne Roby   John Cima

Web:  www.gvboces.org

Program Description:

This accredited New York State program combines classroom study and clinical experience and qualifies students to take the NYS Board Examination for Licensed Practical Nurses. Some areas covered are anatomy and physiology, nutrition, pediatric nursing, pharmacology, geriatric nursing, maternal and infant nursing, psychiatry, and medical/surgical. The classroom study is correlated with practice in the nursing arts laboratory, and clinical experiences, which involve the delivery of direct patient care. Classes held in Batavia and Mt. Morris.

Program length/hours:

46 weeks, 30-32 hours per week, evening hours Monday through Thursday from, 4:00–8:30/10:30 p.m. (varies). Hours change to day for clinical practicum and depend on site.

Services Provided:

Career counseling, job search techniques, resume preparation and an internship or work experience are part of the program. On-site child care is available during the day.

Application/Admission Process:

An intake interview with a counselor and basic skills testing are required. Required reading and math skill level requirements vary depending on program. Visiting the class for a day is highly recommended prior to enrolling. This is a high school vocational training program in which adults are enrolled as well, if they qualify and if there is room.

Tuition/Cost/Fees:  $6,990
Licensed Practical Nurse

Training Provider:  
Rochester Educational Opportunity Center

Address:  
305 Andrews St.
Rochester, NY  14604

Phone:  
(585) 232-2730 Ext. 235

Program Description:

This 10-month accredited New York State program combines classroom study and clinical experience, and qualifies students to take the NYS Board Examination for Licensed Practical Nurses. Courses include: Anatomy and Physiology, Nutrition, Practical Nursing (I/II), Pharmacology, Gerontology, Care of Pediatric/Adult/Obstetric Patient, Mental Health, Legal, Ethical and Vocation Development, Normal Growth/Development, Nursing Fundamentals (I/II), CPR/First Aid, Leadership/Community Health Issues, Computers in Health Care, Workforce Preparation.

Program length/hours:

40 weeks, Monday through Friday, 8:00 a.m.-2:30 p.m.

Services Provided:

Career services and job placement assistance are provided to assist students in their employment search. Workshops on resume writing, interview skills, and job search techniques are available. “Softskills” training is provided including appropriate attitude, timeliness, communication, responsibility, appearance, hygiene, personal planning, budgeting, stress management, and teamwork. Counseling services are available to help ensure student’s success and job-readiness throughout training.

Application Requirements/Admission Process:

- Personal interview with a representative from the Nursing Dept.
- 18 years of age or older
- Economic eligibility guidelines
- High school diploma or GED
- 10.0 grade reading skills and 8.0 grade math skills as measured by the TABE test
- Physical exam
- 2 favorable letters of reference

Tuition:  
Free to those who qualify
Licensed Practical Nursing

Training Provider:  Orleans/Niagara BOCES Community Education

Address:  
Niagara Career and Technical Education Center  
3181 Saunders Settlement Rd.  
Sanborn, NY  14132  
and  
Orleans Career and Technical Education Center  
4232 Shelby Basin Rd.  
Medina, NY  14103

Phone:  (800) 836-7510

Web:  www.onboces.org

Program Description:

This 15-month program is designed for students who are managing work and/or family responsibilities while attending school. Upon successful completion of the first level of this program (LPN I) and geriatric clinical experience, students are eligible to take the New York State Nurse Aide Registry exam to gain employment as a Certified Nursing Assistant. Upon completion of the entire 1,220 hours of instruction (710 hours of theory and 510 hours of clinical) students are eligible for the National Council Licensing Examination to become Licensed Practical Nurses.

Program length/hours:

15 months—Monday through Thursday  
Orleans Career and Technical Center—7:30 am-12:30 pm  
Niagara Career and Technical Center—7:00 am-12:00 pm  
Clinical—Monday through Thursday—8 hour day

Services Provided:

Job placement assistance provided.

Application/Admission Process:

A pre-test of basic skills and a personal interview are required. Financial assistance is available.

Tuition/Cost/Fees:  $6,500. Additional cost for text books, uniform, physical, supplies, CPR certification, and licensing fees.
Nurse’s Assistant

Training Provider:  
Wayne-Finger Lakes BOCES, Adult & Continuing Education

Address:  
Newark Career Center  
Arcadia & Maple Building  
111 Drumlin Court  
Newark, NY 14513

Phone:  
(315) 332-7374

Web:  
www.wflcontinuinged.org

Program Description:

Prepare for the New York State Certification Exam by completing this course. Program includes classroom training in the principles and practices of patient care and the role of the nursing assistant. Clinical experience in a long-term healthcare setting is also included.

Program length/hours:

- Session 1: Monday through Friday, 8:30 am- 2:00 pm
- Session 2: Monday through Friday, 8:30 am- 2:00 pm
- Session 3: Monday through Friday, 8:30 am- 2:00 pm
- Session 4: Monday through Friday, 5:30 pm – 9:30 pm

Services Provided:

- Job readiness training and job placement services provided

Application/Admission Process:

An interview with a case manager and basic skills testing are required. Acceptable math and reading levels vary depending on the program.

Tuition/Cost/Fees: $950
Pharmacy Technician

Training Provider:  Greece Central School District, Community Education

Address:  P.O. Box 300
          N. Greece, NY  14515

Phone:  (585) 966-2866 (Mary Sue France)

Program Description:

Learn specialized skills to obtain a job as a pharmacy technician in hospitals, medical centers or retail sites. Pharmacy technicians are vital members of a pharmacy team. Instruction is provided by a faculty team trained in both retail and hospital technician duties. Methods include both group and private lessons. Private lessons will be scheduled at a local hospital pharmacy. An internship concludes the training. Registration and acceptance as a hospital volunteer, as well as reading and math tests, are required prior to admission into the program.

Program length/hours:

Wednesday, 6:00 pm – 9:00 pm. Private lessons—6 hours by appointment. Internship—10-20 hours.

Services Provided:

Certificate and evaluation records are given upon successful program completion. Job seeking skills and job search assistance are available.

Application/Admission Process:

Ongoing admissions process. An interview and basic skills testing is required. A minimum reading level of 8th grade and minimum math level of 9th grade required. Must have GED or high school diploma.

Tuition/Cost/Fees:  $650
Phlebotomy & Lab Services

Training Provider:  *Monroe 2-Orleans BOCES*

Address:  
Westview Commons Business Park  
3545 Buffalo Road  
Rochester, NY  14624

Phone:  
(585) 349-9100

Web:  
www.cwdadulteducation.org

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**Program Description:**

Students will receive lecture and hands-on instruction in the field of Phlebotomy and Laboratory Services. This program will cover such topics as: the role of the Phlebotomist; patient identification; collection and preparation of blood and body fluid specimens; maintenance of records and collection areas. Anatomically correct arms, prosthetics, and human blood draws will be used in this course. In addition to the medical training, this course will include Employment Skills Development (ESD) and basic computer literacy for data base familiarity. Graduates are prepared to obtain entry-level jobs in health services.

**Program length/hours:**

Monday & Wednesday, 6:00 pm – 8:30 pm  
Saturdays 8:00 am – 12 noon (105 total hours)

**Services Provided:**

Students will receive instruction and guidance with employment skills, job search techniques and on-site job placement assistance. Tuition assistance and funding opportunities are available and will be presented to candidates who meet certain eligibility requirements.

**Application/Admission Process:**

Any adult, 18 years of age or older, may apply for admission. The first step is to call and schedule an appointment with one of our admission advisors who will provide program information and a tour of the facility. An academic and vocational evaluation may also be required.

**Tuition/Cost/Fees:**  
Please call an Admissions Advisor for information
Phlebotomy Technician

Training Provider:  Via Health, Rochester General Hospital

Address:  School for Phlebotomy Technicians
1425 Portland Ave.
Rochester, NY  14621

Phone:  (585) 338-4247/4819 (Nancy C. Mitchell)

Program Description:

The American Society of Clinical Pathologists (ASCP) has recognized the need for highly trained and motivated Phlebotomists. The ADCP, which certifies a large array of clinical lab personnel, has developed a national certification exam in Phlebotomy. Successful completion of this certifying exam demonstrates a high degree of practical and theoretical knowledge in Phlebotomy. Certified phlebotomists are granted the title PBT (ASCP) after their name. Graduates of this program are eligible to sit for the national certifying exam.

The Phelbotomist is responsible for accurately and precisely collecting blood specimens for clinical lab analysis by medical technologists. The results of these procedures are used by physicians to diagnose and treat patients.

Extensive lecture and practicum experiences are provided. One day a week is lecture at Rochester General Hospital and 4 days a week are spent on clinical assignments at one of the satellite collection stations in the greater Rochester area.

Program length/hours:

400 hours, 10 weeks usually beginning in January and September

Services Provided:

No published information regarding services

Application/Admission Process:

Admission is competitive. Student must have earned a high school diploma or GED and have a C average or above throughout high school. Candidates must have had a science/math average of C or better in high school and demonstrated better than average attendance throughout high school. Candidates should have taken biology, chemistry, and mathematics in high school. Three letters of recommendations are required including 2 from science teachers and one from another teacher chosen by the applicant. Official high school transcripts are required. Candidates must also take an English language skills test for comprehension and vocabulary assessment. An interview is also required.

Tuition/Cost/Fees:  $299 (does not include fee for national certifying exam)
Practical Nursing

Training Provider:  
Wayne-Finger Lakes BOCES, Adult & Continuing Education
Career Centers

Address:  
Newark Career Center
Arcadia & Maple Buildings
Drumlin Court
Newark, NY  14513

Phone:  
(315) 332-7374

Web:  
www.wflcontinuinged.org

Program Description:

This is an opportunity to join the nation’s 2nd largest health care group. Our program
offers students training in classroom and clinical instruction in the areas of Geriatrics,
Obstetrics, Pediatrics, Medical-Surgical, Mental Health, Pharmacology, Community
Health, Growth and Development, and Nursing Science. Clinical experiences take place
in various health care facilities. Successful completion of the program leads to NYS
Board eligibility for licensing (LPN)

Program length/hours:

1050 hours, Mondays through Fridays, 8:30 am – 2:30 pm

Services Provided:

Job readiness training and job placement services provided

Application/Admission Process:

An interview with a case manager and basic skills testing are required. Acceptable math
and reading levels vary depending on the program.

Tuition/Cost/Fees:  
$6,500
**Surgical Technician**

**Training Provider:**  
*Rochester Educational Opportunity Center*

**Address:**  
305 Andrews St.  
Rochester, NY  14604

**Phone:**  
(585) 232-2730 Ext. 235

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**Program Description:**

This program is designed to train and prepare students to become integral members of the surgical team. The primary responsibilities of a Surgical Technician are: maintaining the sterile field, anticipating the needs of the surgeon, passing instruments, sutures and sponges during surgery, and preparing the patient for surgery. Courses include: Anatomy and Physiology, Intro. To Surg. Tech./Lab., Special Procedures Theory/Clinical, CPR/First Aid, Workforce Preparation.

**Program length/hours:**

30 weeks Monday through Friday, 8:00 a.m.-2:30 p.m.

**Services Provided:**

Career services and job placement assistance are provided to assist students in their employment search. Workshops on resume writing, interview skills, and job search techniques are available. “Softskills” training is provided including appropriate attitude, timeliness, communication, responsibility, appearance, hygiene, personal planning, budgeting, stress management, and teamwork. Counseling services are available to help ensure student’s success and job-readiness throughout training.

**Application Requirements/Admission Process:**

- Personal interview with a Nursing Department member
- High school diploma or GED
- 10.0 grade reading skills and 8.0 grade math skills as measured by the TABE test
- 2 favorable letters of reference
- Evidence of good health as documented by a physician
- Economic eligibility guidelines

**Tuition:**  
Free to those who qualify
Unit Health Clerk

Training Provider: Rochester Educational Opportunity Center

Address: 305 Andrews St.
Rochester, NY 14604

Phone: (585) 232-2730 Ext. 235

Program Description:

This program prepares students for entry-level employment in most health-care settings. Successful graduates will be able to provide both clinical and clerical services. Courses include: Medical Terminology, Keyboarding, Computers in Medical Office, Clinical Practicum, EKG, Processing Medical Orders, CPR/First Aid, Intro. To Phlebotomy, Nursing Skills, Workforce Preparation.

Program length/hours:

10 weeks, Monday through Friday, 8:00 a.m. – 1:30 p.m.

Services Provided:

Career services and job placement assistance are provided to assist students in their employment search. Workshops on resume writing, interview skills, and job search techniques are available. “Softskills” training is provided including appropriate attitude, timeliness, communication, responsibility, appearance, hygiene, personal planning, budgeting, stress management, and teamwork. Counseling services are available to help ensure student’s success and job-readiness throughout training.

Application Requirements/Admission Process:

- High school diploma or GED
- Personal interview with Nursing Department personnel
- 18 years of age or older
- Evidence of good health as documented by a physician
- 2 favorable letters of reference
- 8.0 grade reading skills and 6.0 grade math skills as measured by the TABE test
- Economic eligibility requirements

Tuition: Free to those who qualify