

RECRUITING 'ROUND ROCHESTER

A weekly Job Fair dedicated to connecting local businesses with great talent!

JOB DESCRIPTION

Customer Care Associate



Build a Career you can be proud of in Customer Service

Our Employees Enjoy:

- NEW hourly rate \$13.50/hr
- Competitive Compensation package
- Health Insurance Benefits. Company paid Life Insurance coverage
- Educational Assistance Program
- Career Employee Development

Ideal Candidates should possess the following skills/experience:

- High School Diploma/Equivalent
- Flexibility to work any 8 hour shift within a 24-hour period including weekends and holidays
- Basic computer and internet knowledge
- Excellent customer service and communication skills (verbal and written)
- Adaptable and able to manage change while maintaining a positive attitude
- Type 20 wpm: navigate through multiple computer application with speed and accuracy
- Maintain a high level of world class customer service/professionalism to a wide range of customers

Customer Care Associates perform the following duties:

- Gathers information, researches/resolves inquiries from customers
- Communicates appropriate options for resolutions in a timely manner
- Informs customers about services available and assesses customer needs
- Type 20 wpm: navigate through multiple computer application with speed and accuracy
- Maintain a high level of world class customer service/professionalism to a wide range of customers

Applicants must be at least 18 years of age, possess valid photo ID and Birth Certificate

Applicants must also successfully pass criminal background check and drug screen.

**For more information, call us at
585-217-5214**