



A proud partner of the americanjobcenter®network

**ATTACHMENT A  
PROPOSAL TO PROVIDE LEASED SPACE**

Response for REQUEST FOR PROPOSAL (RFP) **Space Number 2, Career Center (CC)**, issued by RochesterWorks, Inc., dated September 13, 2019.

**SUBMITTED BY:**

Name of Firm or Person(s): \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Name of Preparer: \_\_\_\_\_

EMAIL Address: \_\_\_\_\_

Telephone numbers (office / mobile): \_\_\_\_\_

Date of Proposal: \_\_\_\_\_

**1. FACILITY NAME AND LOCATION:**

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

**2. RENTABLE SQUARE FEET:**

Amount of rentable square feet estimated to accommodate the program described in the RFP:

\_\_\_\_\_

Floor(s) that are available: \_\_\_\_\_

Square footage for each floor to be occupied: \_\_\_\_\_

**3. PARKING:**

Number of spaces available \_\_\_\_\_

Number of spaces available exclusively to lessee \_\_\_\_\_

**ATTACHMENT A  
PROPOSAL TO PROVIDE LEASED SPACE**

**4. FACILITY STATUS:** Is the facility (check one):

Existing \_\_\_\_\_ Under construction \_\_\_\_\_ To be constructed \_\_\_\_\_ IF

Existing, age of facility: \_\_\_\_\_ IF

under construction, or to be constructed, projected completion date: \_\_\_\_\_.

**5. BUILDING INFORMATION:** Total number of floors: \_\_\_\_\_ Number of

floors available for lease: \_\_\_\_\_ Approximate

usable sq. ft. per floor: \_\_\_\_\_ Average ceiling height: \_\_\_\_\_ Does the building

contain friable asbestos? \_\_\_\_\_ IF YES, 1) Is the asbestos managed under a plan prepared

by a licensed asbestos planner? \_\_\_\_\_; 2) Is a copy of the plan available for review? \_\_\_\_\_

**6. ANNUAL RENTAL:** State the total annual rent for the first year of the lease:

\_\_\_\_\_, which is \$\_\_\_\_\_ per rentable square foot.

Describe ALL services offered or allowances included, such as utilities, security services, any rent concession, assigned parking, tenant improvements, etc.:

---

---

---

---

**7. ESCALATION, IF ANY:** Describe any annual rent escalation:

---

**8. SECURITY:** Describe facility and parking security:

---

---

---

**ATTACHMENT A  
PROPOSAL TO PROVIDE LEASED SPACE**

**9. SIGNAGE:** Describe interior and exterior signage included, or available:

---

---

**10. CONTACT:**

Facility Owner/Agent: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Telephone/FAX: \_\_\_\_\_

**11. EXHIBITS:**

Current floor plan of the space being offered.

**12. SIGNATURE OF PROPOSER:**

I have read the RFP dated September 13, 2019, and warrant that all statements herein are true and correct. I further represent and warrant that I am the owner or I am empowered and duly authorized to execute this proposal on behalf of the owner of the proposed facilities. This offer will remain in effect at least ninety (90) days following the deadline for submittals under the request for proposals.

_____ Signature (Owner/Agent)	_____ Date
_____ Company	

The offer proposed under this submission does not bind RochesterWorks, Inc. (RWI) to accept any offer provided and the final decision is made solely by RWI. RWI is not obligated to accept the lowest bid proposed. Costs incurred in preparation of this bid are the sole responsibility of the offeror and will not be reimbursed by RWI. References may be required of any proposer submitting offers.